

Big Teams Instructions Muhlenberg School District

1. Go to planeths.com
2. Enter the student's school e-mail address and **bigteams** for password. Click **SIGN IN**.
3. The student will then be prompted to create a new password upon signing in. We suggest using the password that the student uses for their school Chromebook.
4. Once the student accesses their account, you must link the student account to a parent/guardian account. Go to "**linked accounts**" and enter a parent/guardian email address or phone number. The parent/guardian will get sent a link which will then prompt them to create an account.
5. The student then clicks on "athletic forms". **Complete all 7 Sections.**
 - a. Please choose ALL sports interested in for the entire academic year.
 - b. Section 6: Any "YES" answers must be explained in the box at the bottom of the form. **Writing the word "yes" in the box is not an appropriate response.**
 - c. Section 7 is completed by uploading a picture of the physician-signed PIAA Section 7 physical. All physicals must be completed on the PIAA form and must be dated after June 1st of the current year.
6. Once those has completed those forms, the parent can log into their separate account and sign all of the forms that the student has completed.
7. After all forms are successfully completed, they should say "complete" or "pending staff approval". Any form that needs approval will be reviewed by an Athletic Trainer. If the form is denied for any reason, you will get a message from an Athletic Trainer through Big Teams stating why the form is denied.
8. Please confirm all forms have been approved at least **ONE DAY** prior to the start of the student's first practice to ensure all paperwork was appropriately completed for participation.
9. Any questions or issues, reach out to either Dan Kropf (kropfd@muhlsdk12.net) or Ashley Care (care@muhlsdk12.net)